

YUMA COUNTY COMMISSIONERS

March 16, 2015

Minutes¹

On March 16, 2015 at 8:00 a.m., the Yuma County Board of Commissioners met in regular session. Chairman Trent Bushner, Commissioner Robin Wiley, Commissioner Dean Wingfield, and Administrator Kara Hoover were present throughout the day.

The Commissioners reviewed and signed accounts payable, and discussed various meetings attended throughout the first-half of the month.

Department of Health & Human Services

The commissioners conducted business with Dave Henson, the Director of the Department of Health and Human Services. HHS Staff member Robin Barnhart was also present.

Road and Bridge

Supervisor Mark Shaw, Fleet Foreman Kent Twiss, and Truck and Mining Supervisor Howard McGinnis were in attendance to give Road and Bridge department updates. The following items were discussed:

- *Summer Hours* – Shaw and McGinnis reported that the four-dayweekly schedule will begin at the end of March. The Commissioners discussed summer hours; it was decided to change Road and Bridge summer hours to 7:00 am to 5:30 pm beginning the week of March 30, 2015.
- *Current Projects* – Currently Road and Bridge is graveling on County Road 7, east of Highway 385. Shaw reported that this project should be complete this week. Road and Bridge is also completing some patch work on CR 39. Shaw reported that there is a drainage problem, and the moisture sits on the road.
- *CDOT Highway 34 Turning Lane Projects* – Mark reported he met with Century Link and CDOT on turning lanes last week. Shaw relayed that Centurylink is going to eliminate the box and splice that are currently in the turning lane on CR H. Mark questioned if CDOT should have an engineer on-site to confirm compaction during the county's dirt work. The Commissioners reported that there should be a CDOT Engineer available for periodic inspection. Shaw reported that flagging during the dirt work is to be completed by the county employees. Shaw believes that Kevin Ritchey would be the best person to serve as the on-site supervisor for these projects. Shaw mentioned that the culvert west of CR H, according to the CDOT Engineer, is not sufficient and may require trenching across the highway and extension so that drainage is not restricted. Shaw also reported that there will need to be work on the culvert on CR J to maintain the drainage; as well, but noted engineering is not complete on this intersection yet.
- *County House Rent* – Kevin Ritchey has moved into the Armel house at 36017 County Rd.11, Idalia. He has completed some of the needed repairs and will continue to work on others he listed. Ritchey stopped by the Commissioner's meeting later in the day, reviewing a list of repairs. He and the Commissioners signed the lease for the Armel house. The lease included language to forego the damage deposit in lieu of clean-up and repairs as decided at the February 27, 2015 Commissioner's meeting. Ritchey also presented quotes for carpet replacement for the basement. He reported that he would do the work to install the carpet, if the County would pay for the carpet. **Commissioner Wiley moved to accept the quote from Wray Lumber Company for carpet and supplies not to exceed \$1,300 for new carpet for the Armel House. Commissioner Wingfield seconded the motion; which passed unanimously.**

¹ Minutes prepared by Kara Hoover are a summary of discussions, not a verbatim account.



- *Mark Campbell Retiring* – Mark Campbell submitted his letter of resignation. He relayed that he would like to cash in on his retirement plan. He would consider coming back to train his replacement and possibly work on a part-time basis. Commissioner Wiley reported that he didn't believe any future hiring decisions should be made until the new Road and Bridge Supervisor is hired.
- *Eckley Lot* – Mark raised concerns about the lot the county is looking at in Eckley for a new shop. He reported that there is a lot of debris that will have to be cleaned up; shingles, duct work, etc. will need to be cleared. Mark also suggested that the lot be surveyed, prior to purchasing. Commissioner Wingfield relayed that the County has not moved on the purchase of the land at this time.
- *Executive Session: At 10:22 a.m., Commissioner Wingfield moved to enter into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II). The motion was seconded by Commissioner Wiley; which passed unanimously.* Present were: Commissioners Bushner, Wingfield, and Wiley, Road and Bridge Supervisor Mark Shaw and Administrator Kara Hoover. By a duly noted motion, Executive Session ended at 11:10 a.m.

Treasurers

Treasurer Dee Ann Stults presented the Treasurer's report for February 2015. She reported there were \$2,392,916.80 in taxes collected; \$205,299.84 in Specific Ownership taxes collected, and \$53,965.59 in fees collected for the month.

Public Trustee

Dee Ann also submitted the 1st Quarter Public Trustee wages for payment authorization.

Tax Notices

Treasurer Dee Ann Stults, Assessor Cindy Taylor, Computer Information Concepts Representatives, Larry Bohlender, Robert Martin, and John Lough and Harris Representatives, Ko Clifton and Darrow Clark were in attendance at the request of the Board of County Commissioners to discuss a better transition between software systems for tax notices. Currently the data transition from the Assessor's to the Treasurer's office is combining personal and real property onto one tax statement.

Mr. Bohlender, from Computer Information Concepts, spoke first relaying that his company, after additional programming, was able to produce two statements. Robert Martin, Programming for CIC, reported that programmers had expended over 173 hours to modify 6 out of 12 scripts to ease in the transition. Once they learned of the oil and gas issue, they wrote an additional script so that statements could be split. He remarked that if Harris made no changes to their tables, there should not be an issue next year. Mr. Bohlender produced a memo that he would like sent to Harris requesting that no changes be made to the current tables. The Commissioners will take the information provided about the tables and write a letter to Harris requesting their assistance in the process for next year. Mr. Bohlender requested that CIC be informed if changes to the 2014 tables were made by Harris; thus giving programmers at least 30 days to rewrite scripts prior to tax statement time.

Clifton, from Harris, reported that he would let Dean deVilleneuve read the memo before making any such promise for upcoming programming. He reported that Harris was completely unaware of the tax statement issue until they received the phone call for this meeting. They believed the accounts transitioned correctly.

Assessor Software

Larry Bohlender, CIC Representative, updated the Commissioners on the CIC's addition of software for the Assessor's Office. Bohlender reported that CIC is exploring several companies. They conducted a controlled test on five different



Assessor software choices and have narrowed down their focus to two systems. They are currently in negotiation with the companies and believe that they will have an Assessor software system by the end of 2015.

Land Use

Rich Birnie, Land Use/GIS Coordinator presented department updates.

- *Permit Applications* -- Birnie reminded the Commissioners of the following permit applications that will be heard at the March 27, 2015 BOCC meeting: A Development Permit for CHS, Inc. dba M & M Cooperative; Exemptions from Subdivision for Don and Peggy Brown and RM Enterprises, LLC. In addition, Birnie reported that there is a Development Permit for Tri-State Generation and Transmission that will be heard at the April 30, 2015 meeting. Birnie reported that he has had a couple of calls in regards to the increased truck traffic with the CHS Development Permit and has also received calls from adjacent land owners with concerns about the Exemption from Subdivision for RM Enterprises. The Commissioners also received a letter from Ronald Korf in regards to his concerns about the RM Enterprises subdivision application. Birnie believes that there is a misconception of the Exemption from Subdivision permits that once explained should alleviate concerns.
- *Pending* – Birnie mentioned that pending land use activity includes: Activity notices from Dave Fisher to build a home at Olive Creek Subdivision; Shawn and Jane Bellows to add a modular home; and YW Electric Association, Inc. to rework a transmission line; A Development application from Apex Clean Energy-Willow Creek Wind Project; and Exemption from Subdivision Applications from Dillon and Kiley Rose, and Dick and Karen McCasland.
- *Newspaper Articles* – Birnie proposed publishing articles in both Yuma County newspapers conveying the different types of permits required by the Land Use Code. He believed that this would be a good response to the misunderstanding of the various Land Use permits.
- *Server Room* – Birnie reported that with the recent state up-date to the Motor Vehicles Department, the server room has become quite cluttered. He contacted Laurence Freytag who is searching for shelves for the rack in the server room that will accommodate all of the servers and battery back-ups that are presently sitting on the floor. Birnie thinkst that with the increased load of servers, there is a need to update the electrical outlets in the server room. The Commissioners advised Birnie to have an electrician look at the current capacity of the room and make recommendations.
- *GIS* – Birnie conveyed that Sidwell had success in retrieving the CCI data on Friday, March 13, 2015. This data is updated to the Portico website and then sent back in a form that can be used to update in-house maps. He is hopeful that this process will happen once a week and will provide the updated ownership information that is needed for Land Use and GIS.

Sheriff's Office

Sheriff Chad Day presented the following items to discuss:

- *Intern Citation*– Day advised that a Sheriff's Office Intern had received a speeding ticket while driving a Yuma County decommissioned patrol charger. The Intern was called in as a speeder by a Yuma Police Department Officer who was traveling to Wray in an unmarked vehicle. The charger was stopped by the Wray Police Department and moved to the Sheriff's Office parking lot. Based on the Yuma Police Officer's statement, the decision was made to issue a citation. In addition to the citation, the Intern has also been reprimanded



internally. Day reported that the District Attorney had been contacted in regards to the issue; no additional charges are noted.

- *Utility Deputy* – Day reported that the Sheriff's Office has been in the process of assigning a Detention Deputy as a Utility Deputy. Transfer applications will be reviewed and the position will be filled in the next couple of weeks.
- *Detention Position* – Day conveyed that the recently vacated Detention Deputy position will be filled soon. One of the interns has applied for this full-time position.
- *Jail Nurse Back Up* – Day relayed that the jail has had difficulties with the Jail Nurse position. Currently both nurses were out at the same time with separate illnesses. The jail is contracting with Rachel Wills on an as-needed basis to provide nursing services. Wills will only be called if the regular back-up nurse is unavailable.
- *Carpet* – Day relayed that two companies have measured for carpet; but have not presented bids as of yet. He is in hopes to have bids ready for presentation by the March 27, 2015 meeting.
- *Generators* – Day told the Commissioners that the Sheriff's Office has several generators available. They are currently being serviced. He relayed that the hour meter for the generator currently being used at the Court House is not working. The Sheriff's Office has a generator to replace this one, but has not made the switch yet.
- *1033 Containers* – Day mentioned that the Sheriff's Office has access to several sizes of shipping containers through the 1033 program. He would like to obtain some containers for future use and store them at the fairgrounds. The Commissioners asked Day to check with the City of Yuma to ensure that there is not an ordinance banning this. If there is not, the Commissioners approve the storage of the shipping containers along the fence on the north side of Road & Bridge at the fairgrounds.
- *Grant Funding* – Day informed the Commissioners that Yuma County COPS grant application was denied. He reported that he is working on getting access for both Rachel Wills and himself to uncover the results of the COPS Grant request.

Liquor License

Nancy Wright presented a special events liquor license for signature. Chairman Bushner signed the Special Events Liquor License for Food Bank of the Rockies for a fundraiser to be held on March 21, 2015, at the Irrigation Research Farm in Yuma, as approved on February 13, 2015.

She also presented an application for a Special Events Liquor License for the Vernon Community Center for April 18, 2015. Commissioner Wingfield moved to approve the Special Events Liquor License Application for the Vernon Community Center, Vernon, CO, for April 18, 2015, from 6:00 to 10:00 pm. Commissioner Wiley seconded. The motion passed unanimously.

Centennial Mental Health

Art Reyes, Regional Operation Manager and Liz Hickman, Executive Director for Centennial Mental Health, were present to discuss the possibility of moving office locations in Wray. The Commissioners shared that they are looking for ways to provide additional space for Probation as they have grown to, capacity at the current office. Hickman relayed that Centennial Mental Health has located another office space in Wray and is currently negotiating with the landlords about remodeling and the possibility of relocating. They felt they would know more by the end of the month and agreed to give ample notice to the Commissioners.



Administrator's Report

Administrator Kara Hoover reviewed calls, correspondence, and presented the following for action:

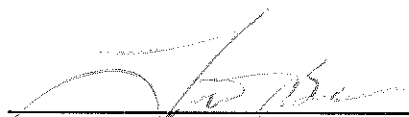
- *Wauneta House* – Kelly Juranek submitted his resignation from the Road & Bridge Department, but would like to remain in the Wauneta House for two to four weeks after his final working date of March 31, 2015. The Commissioners discussed the rent for that month when Kelly is no longer a Yuma County employee. They considered Kelly's long-term service to Yuma County and elected to leave the rental payment at \$37 for the month of April.
- *CDOT/Y-W Electric Association* – Hoover presented an invoice from Y-W Electric to relocate the electrical lines on CR H and Highway 34 for the CDOT Turning lane project. **Commissioner Wingfield moved to accept and pay work order # 2015-0106 in the amount of \$19,296.25 to relocate the electrical lines for the CR H/Hwy 34 CDOT Turning Lane project. Commissioner Wiley seconded the motion; which passed unanimously.**
- *Minutes* – **Commissioner Wiley moved to approve the February 27, 2015 Board of County Commissioners minutes. Commissioner Winfield seconded the motion; which passed unanimously.**
- Certification of Accounts Payable for March 16, 2015 drawn on Yuma County Funds, with check #59043 through #59187 for \$209,225.50 and Fund 16 W-Y Combined Communication accounts payable for March 16, 2015 check #7202 through #7220 totaling the sum of \$1,975.89 were signed by Chairman Trent Bushner.
- *After Prom Party Donations* – The Commissioners reviewed a donation for concert or rodeo tickets that has been offered in the past years to area schools, Idalia, Wray, Yuma, and Liberty, for the after-prom parties at each school. **Commissioner Wiley moved to donate certificates good for 8 concert tickets or 16 rodeo tickets to each Yuma County school to be used in conjunction with their respective proms. Commissioner Wingfield seconded. The motion passed unanimously.**
- *Fiber Tower*—The Commissioners considered a Custom Microwave Connectivity Service Agreement with Fiber Tower of Silver Spring, MD. Joe Sandri, Senior Vice President of Regulatory and Government Affairs for Fiber Tower, explained to the Yuma County Economic Development Director Darlene Carpio that they are to provide annual *pro bono* services as part of their agreement with the FCC. Yuma County was chosen for this years' service work because of the successful ballot issue and work provided by the Broadband Task Force. The company is currently installing several towers within Yuma County to provide 24 GHz Fixed-Wireless microwave service at no charge. The equipment will be owned by Fiber Tower, but located at various city and county buildings throughout Yuma County. Maintenance for such equipment will be provided by Fiber Tower at no cost to the county or municipalities involved. **Commissioner Wiley moved to accept and sign the Custom Microwave Connectivity Service Agreement with Fiber Tower, Silver Spring, MD at no-charge for a period of 12 months, with ongoing month-to-month service after the initial 12-month term, and to allow towers to be placed at the Road & Bridge Dept., Health and Human Services, the Court House, and the Election Center in Wray. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *CCOERA Forfeiture to Fund 3* –A CCOERA forfeiture check was presented representing a former employee's unvested portion of the employer-paid retirement. **Commissioner Wiley moved to approve the CCOERA forfeiture check of \$926.92 for an employee's unvested portion of employer paid retirement. Commissioner Wingfield seconded the motion; which passed unanimously.**
- *HHS-Dishwasher* – The Commissioners reviewed quotes to repair the Stero commercial dishwasher at Health and Human Services. Several options were reviewed; the Commissioners spoke with Stan Lukas who relayed that the dishwasher was in good condition and suggested the best option was to replace the motor and pump assembly




with a good used unit. Commissioner Wiley moved to accept the bid of \$2,000 for a used replacement motor and pump assembly for the Stero Commercial Dishwasher and Health and Human Services. Commissioner Wingfield seconded. The motion passed unanimously.

- *CenturyLink Time 5000 minutes* – An Integrated Block of Time for 5000 Minutes with PRI Sales Agreement was presented for approval. The agreement would give Yuma County Court House and Health and Human Services a block of 5000 minutes of long distance to go with the new PRI system. Any overage of the time allotted for domestic and toll-free calls will be charged at 3 cents per minute. Commissioner Wiley moved to accept the Integrated Block of Time 5000 Minutes with PRI Sales Agreement with CenturyLink for a period of three years. Commissioner Wingfield seconded the motion; which passed.
- *Turn-N-Burn/Ranch Rodeo* – A discussion was held on how the Turn-N-Burn event was tied to the Ranch Rodeo at the Yuma County Fair; more discussion to be held at the Fair Board Meeting on March 16, 2015.

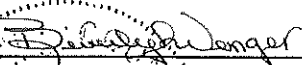
There being no further business; the meeting was adjourned at 5:12 p.m. The next regular meetings of the Board of County Commissioners will be March 27 and April 14, 2015.



Trent Bushner, Chairman



Kara Hoover, Administrator

ATTEST: 

Beverly Wenger, County Clerk

